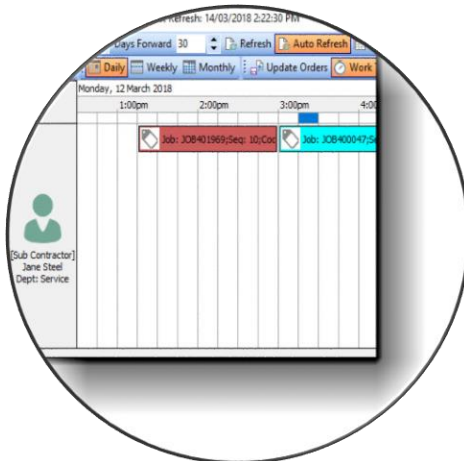
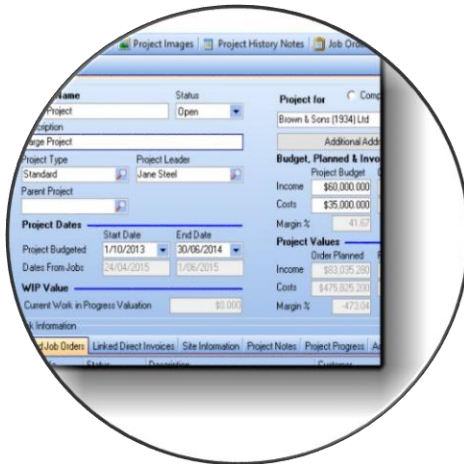


- Ostendo Jobbing offers businesses the opportunity of using simple or advance job costing. Simple jobbing may be 'Do and Charge' type work whereas more complex may include Progress Claims and Retentions. These are largely suited to more longer term Fixed Price Jobs, but not restricted to these only.
- Jobs can be linked to Projects allowing consolidation of Job Totals at a Project level for the purposes of reporting.
- The job may either be invoiced to a customer or be a no invoice type job i.e. internal maintenance, downtime etc.
- If required, Manufacturing or Purchase Orders can be generated directly from the job.
- Jobs may have Planned Costs / Qty's entered upon job creation to allow full back costing once the job is complete.
- Separate Job Tasks within a job allowing it to be split into different sequences or levels.
- Full Job Totals (i.e. Actuals Vs Planned, WIP etc..) are maintained on the job enabling reporting on demand. Real time Work-In-Progress at all levels of the job.
- Job deployment to Mobility via a graphical Assignment Board, or Directly to a Team or a Specific Employee from within the job.
- Job and Project Budgets and comparison views of Budgets Vs Actuals.
- Ostendo uses the concept of Job Types. For example, you may have a Job Type for Service and another for Installation. These can optionally control:
  - Job Templates which allow you to pre-populated planned job lines
  - Revenue and COS accounts used when the job is invoiced
  - Style of Job:
    - Cost only
    - Do and Charge (Charge Up)
    - Progress Claim
    - Customer Asset Service
    - Company Asset Service
    - Rental
  - Whether WIP is maintained or costs are immediately expensed
  - Numbering (Manual / Automatic) with an optional Prefix
  - Applicable Hazard Group
- Record and Store Hazard information specific to a job. Hazards can be defined from a Job Type or added to the specific Job to alert staff prior to initiating any work. These Hazards are displayed to the Mobility user also allowing them to record new hazards they may find whilst on the job.
- Multi-Currency: All job costs are stored in local currency, however you are able to invoice out in foreign currency if required.
- Consolidated invoicing by project. Where there are multiple jobs linked to a Project, these can be consolidated and invoiced on one invoice.
- Separate 'Bill To' Customer allowing for centralised billing to a Head Office as an example.
- Use Standard, Average, Actual, Last, Buy Price or calculated by costing methods.
- Ability to raise claim invoices and control invoiced costs before any actuals have been posted to the job. (i.e. Deposit claims etc.)
- Shop floor data collection for Time Capture initiated by barcode, keyboard or touch screen.
- Timesheets with employee Direct Labour, Fixed and Overhead Costs Recoveries.
- Timesheet Interpretation allows you to run a routine over a Timesheet batch which will re-interpret time that has entered by the user and apply Break Time and Overtime rules thereby enhancing the ability to cost



orders accurately without the employee having to decide Standard Time Vs Overtime etc...

- User Defined Tracking Codes either at an Order Task or Header level.
- Optional standard Mobility (Android & IOS) functions allowing for:
  - Issuing of Materials to a job
  - Timesheet entry for individuals or Teams or Sub Contractors
  - B2B Capability allowing a customer portal to log jobs
  - Real Time Inquiries for your own staff as well as your Customers/Sub Contractors
  - Creation of Job Quotes / Orders
  - Scanning Capability
- Configurable Mobility functions for Compliance, QA or any data capture relating to job orders allowing for any of the following:
  - Checklists
  - Photos
  - Audio Notes
  - Signatures
  - Typed Notes
  - Order Status Update
- Any form of electronic document / image can be linked to a Job order or component within it.
- Unlimited Date / Time stamped, and categorised History Notes logged against the Job Order.
- Order Pricing Matrix allowing for rules to automatically insert lines onto an order under specific circumstances. i.e. order 3 widgets and get another additional product one free or discounted.
- Conversion of Quotes to Order or Lost with reason. Ability to determine win loss ratios.
- Expiry Dates on Quotes offering an option to follow up before the quote expires.
- Unlimited number of Job Quote Revisions can be created and maintained until it is either converted or lost.
- Manage the Job Quote / Order process with user defined Tracking Codes and colours.
- Auto creation of warranty and or asset service records upon the issue of an item.
- Job Quoting offering multiple layout presentation options including photos.
- Multiple input methods to populate Order lines. i.e. Drag & Drop / Batch Select / predefined or dynamically populated lists based on historical sales or just single line entry.
- Quote & Order lines can include, Inventory Items, Labour Codes, Kitsets, Supplier Catalogue Items, Non-Inventory Charges or Custom Configured products.
- Extensive Pricing policies, Unlimited Price Levels, Discounts and special pricing / discounting with effectivity dates.
- Warnings can be generated when a Quote is converted, showing differences in cost / sell prices or attributes of the item that may now influence the margin since that Quote was initially created.
- Simple Rentals and Hire capability.
- Deployment of jobs to Subcontractors using Mobility. This allows you to send jobs directly to allowing them to record their time and claims. Timesheets are returned to Ostendo for approval and posting, whilst an optional buyer created invoice can be raised. This allows job costs to be posted in advance of the suppliers invoice whilst allowing you to raise invoices on you customers without delay.